

The Peach Bottom Township **Board of Supervisors** met for their Organizational Meeting on **January 2, 2018** at 7:00 p.m. Members present David E. Gemmill (Chair), Michael E. Kahl (Vice Chair) and Andrew K. Jarvis.

The secretary asked for nominations for Chairman of the Board of Supervisors.

- **Motion** was made by Supervisor Kahl nominating Supervisor Gemmill as Chairman and was 2nd by Supervisor Jarvis, vote 3/0.

The meeting was turned over to Chairman Gemmill.

Supervisor Gemmill asked for nominations for Vice Chairman of the Board of Supervisors.

- **Motion** was made by Supervisor Jarvis nominating Supervisor Kahl as Vice Chairman and was 2nd by Supervisor Gemmill, vote 3/0.

The Following Appointments were made for the year 2018

- **Motion** to appoint Catherine M. Bilger as the Secretary, Treasurer and Manager and to appoint Craig Sharnetzka of CGA Law Firm as the Board of Supervisors Solicitor was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to appoint Grant Anderson of Site Design Concepts as the Township Engineer was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to appoint South Penn Code Consultants as the Zoning Officer, Building Codes Official and Sewage Enforcement Officer, contingent on contract negotiations was made by Supervisor Jarvis and 2nd by Supervisor Kahl, vote 3/0.
- **Motion** to appoint-
 - Susan Miller as Sewage Enforcement Officer Alternate.
 - David Thompson as Emergency Management Coordinator.
 - Michael Kahl and Donald Robinson as Emergency Management Coordinator Deputy's.
 - Catherine Bilger as York Adams Tax Bureau Representative.
 - David Gemmill as York Adams Tax Bureau Representative Alternate.
 - David Gemmill as Southern York County EMS Representative.
 - Michael Kahl as Southern York County EMS Representative Alternate.
 - Catherine Bilger as Planning Commission Secretary.
 - Craig Sharnetzka of CGA Law Firm as Planning Commission Attorney.were made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to appoint South Penn Code Consultants as the Soil Conservation Representative contingent on contract negotiations was made by Supervisor Jarvis and 2nd by Supervisor Kahl, vote 3/0.
- **Motion** to appoint Andrew Jarvis as Hazardous Materials Representative was made by Supervisor Gemmill and 2nd by Supervisor Kahl, vote 3/0.
- **Motion** to reappoint David Thompson, Benjamin Hushon, and Frank Diamond to another 4 year term as a Planning Commission Members was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to appoint Stanley Snodgrass to the Vacancy Board was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to appoint –

- Paul Knight to another 3 year term as a Zoning Hearing Board Member
 - Michael Kurek as Zoning Hearing Board Alternate.
 - Jack Elliot of Anstine & Sparler as the Zoning Hearing Board Attorney.
- was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.

➤ **Motion** to appoint to the Recreation Commission the following

- Cameron Ingool for a 1 year term.
- Ruth Ann Robinson to a 2 year term.
- Rodney Higgins to a 3 year term.
- Neill Bittner to a 4 year term.
- Mike Smith to a 5 year term.

was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0

➤ **Motion** to accept the minutes from the 2018 Budget Adoption Meeting and the December 2017 Supervisors Meeting as presented was made by Supervisor Gemmill and 2nd by Supervisor Kahl, vote 3/0.

New Business

➤ **Motion** to hold all 2018 Board of Supervisors Meeting on the first Wednesday of each month starting in February. The meetings will start at 7:00 p.m. and be held in the Municipal Office Building was made by Supervisor Kahl and 2nd by Supervisor Jarvis vote 3/0.

Road Broom bids

One bid was submitted by Stephenson Equipment Inc. for a used self-propelled broom. The bid was reviewed and met all the requirements.

➤ **Motion** to accept the used road broom bid from Stephenson's Equipment in the amount of \$42,900.00 was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.

Reports

Solicitor

- Exelon Tax Agreement - A meeting with all Taxing Authorities and their representatives will be held on January 9th.
- Royal Farms - requesting a reduction of \$264,431.00 to the public improvements security the remaining \$5,000.00 will be held for vegetation stabilization in a Rain Garden and the Bio-Retention Basin. The Township engineer approved the reduction.
 - **Motion** to approve the request by Royal Farms for a reduction in the improvement bond from was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- Riggers Agreement/Bond – No response has been received concerning bond, but the heavy haul has been delayed.
- Peach Bottom Township V. Nail Equities LLC – Return receipt violation notices will be mailed tomorrow.
- Code Administration Agreement with South Penn Code Consultants – in contract negotiations.

Treasurer

- General Fund - \$1,118,705.94
- Liquid Fuels Funds - \$3844.50
- Sewage Fund - \$21,274.61
- Recreation Fund - \$21,528.61

- **Motion** authorizing the payment of bills was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to sign the Liquid Fuels yearly MS 965 report was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.

Supervisors

- **Motion** requesting the Board of Auditors approve the payment of part time help \$25.00 per hour was made by Supervisor Kahl and 2nd by Supervisor Jarvis, vote 3/0.
- **Motion** to increase Andrew Glenn's hourly rate by \$0.25 was made by Supervisor Kahl and 2nd by Supervisor Gemmill, vote 3/0.
- **Motion** requesting the Board of Auditors approval a pay increase of \$0.50 per hour for working Supervisor Jarvis was made by Supervisor Kahl and 2nd by Supervisor Gemmill vote 2/0, Supervisor Jarvis abstained from the vote.
- **Motion** to approve a \$0.25 per hour increase for Manager Catherine M Bilger was made by Supervisor Gemmill and 2nd by Supervisor Kahl, vote 3/0.

Supervisor Gemmill requested the Zoning Officer send a letter to 721 Miller Road for a violation of Section 354 Outdoor Storage for 3 untagged/uninspected vehicles.

139 Slate Spring Road needs a letter concerning a truck that is untagged and uninspected being parked on the road.

Letters requested for both 769 & 791 Hollow Road for vehicles being parked in the right-of-way of Hollow Road.

The 2018 Recycle Container Calendar will be printed in the Star paper along with a notice concerning depositing of trash in the container is prohibited.

Public Works has spent the month boom mowing, installing stone on dirt roads, filing pot holes, relocating trees after storms and preparing for the winter weather ahead.

Supervisor Jarvis informed of frozen pipes in the Recreation Center bathrooms. He suggested the strip heaters be replaced with larger, more efficient heat strips and hanging wall heaters be installed. We will commence with the upgrades.

- **Motion** to adjourn at 8:15 p.m. was made by Supervisor Kahl and 2nd by Supervisor Jarvis vote 3/0.