

The Peach Bottom Township **Board of Supervisors** met for their Reorganizational meeting on **January 4, 2016** at 7:00 p.m. in the Municipal Building. Members present Janet L. Wiley, David E. Gemmill and Michael E. Kahl.

The Secretary asked for nominations for Chairperson for the Board of Supervisors.

- **Motion** to appoint Supervisor Wiley as Chairperson was made by Supervisor Gemmill and 2nd by Supervisor Kahl, vote 3/0.
- **Motion** to accept the minutes from the December 2<sup>nd</sup> and 17<sup>th</sup> meetings of 2015 as presented was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.
- **Motion** to appoint Supervisor Gemmill as Vice Chairperson was made by Supervisor Kahl and 2<sup>nd</sup> by Supervisor Wiley, vote 3/0.

<b>Position</b>	<b>2016 APPOINTEES</b>
Secretary/Treasurer	Catherine Bilger
Manager	Catherine Bilger
Solicitor	CGA Law Firm - Craig Sharnetzka
Traffic Engineer	Traffic Planning & Design, Inc.
Township Engineer	Site Design Concepts
Zoning Officer	South Penn Code Consultants
Building Codes Official	South Penn Code Consultants
Sewage Enforcement Officer	South Penn Code Consultants
SEO Alternate	Susan Miller

- **Motion** to accept the appointments with the engineering firm of Site Design Concepts reviewing any new projects and James R. Holley & Associates completing any open projects in the Township was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.

<b>Position</b>	<b>2016 APPOINTEES</b>
Emergency Management Coordinator	David Thompson
EMC Alternate	Michael Kahl
York Adams Earned Income Tax Bureau	Janet Wiley
YAEITB Alternate	David Gemmill
Planning Commission Secretary/Treasurer	Catherine Bilger
Planning Commission	David Arnold Jr
Planning Commission Solicitor	CGA Law Firm - Craig Sharnetzka
Soil Conservation Representative	South Penn Code Consultants
Vacancy Board	Stanley Snodgrass
Zoning Hearing Board	Marlyn Flaharty (3 year term)
Zoning Hearing Board Alternate	David Heiner

Hazardous Materials	Catherine Bilger
(SYCEMS) Board of Directors	Janet Wiley
(SYCEMS) Alternate	Dave Gemmill
Auditor	Judy Sinclair

- **Motion** to accept the appointments were made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.

Public Comment

Sammy McConnell informed that the Calpine Trucks are attempting the turn from Lay Road onto Pikes Peak Road, getting stuck, and another truck will try and go around, going off the cart way onto his and his neighbor’s yard. The Manager will contact Calpine concerning this problem.

Loy Flaharty commented on how amazing it is to watch Calpine maneuver the trucks at that intersection trying not to go onto anyone’s property.

- **Motion** to set the Board of Supervisors meetings for the 1<sup>st</sup> Wednesday of each month at 7:00 p.m. in the Municipal Office Building located at 6880 Delta Road, Suite 3 was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0

New Business

Lee Dorman – Map BP Parcel 36D

The owner is requesting approval to install a large “For Sale” sign on 24 +/- acres of commercial land located at the south west corner of Route 851 and Delta Road. The Zoning Ordinance was reviewed for compliance.

Type of Sign	Where Permitted	Maximum Size
For sale, rent, sold and rented	Any zone	6 sq. ft.

Other signs in the Township were questioned and will be reviewed.

Reports

Supervisors

Recreation Center Parking Lot engineering.

Supervisor Gemmill informed that the Township can choose to use General Funds to engineer the project and use an engineer of their choosing instead of through YCPC. Site Design Concepts has estimated the engineering cost at approximately \$11,000. Adam Anderson from Site Design Concept arrived and concurred with Supervisor Gemmill on the engineering selection process.

- **Motion** for the Manager to contact YCPC and verify the Township can use General Fund monies for engineering services chosen by the Township and still have the grant money to finish the parking lot project. If that is possible, work with Site Design Concepts, if not move forward with the engineering grading sheets and YCPC, was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.

## Outstanding Items

- Employee Handbook
- Storm Water Management Ordinance  
Sammy McConnell asked if this was the same ordinance previously reviewed by the Township. He was informed that it is and was tabled. Adam Anderson from Site Design Concepts educated on storm water impacts from construction.

## Sewage Enforcement

The Manager informed that Keith Hunnings will report next month on the rise of property transfers without the required septic inspection

## Manager/Secretary/Treasurer

- **Motion** authorizing the payment of bills was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.  
Supervisor Gemmill is looking into a volume discount for all Township responsible propane tanks.
- **Motion** authorizing the payment of any bill due prior to an official Supervisors Meeting to get a discount or avoid a penalty was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.
- **Motion** to set the Treasurer Bond at \$1.5 million was made by Supervisor Kahl and 2<sup>nd</sup> by Supervisor Gemmill, vote 3/0.

## Funds Report

- General Fund - \$1,212,975.44
  - Liquid Fuels Fund - \$2,324.72
  - Sewage Fund - \$20,592.26
  - Impact Fee Fund - \$23,461.99
  - Recreation Fund - \$10,428.99
- **Motion** to approve the Liquid Fuels MS-965 yearly report once prepared and reviewed for submittal was made by Supervisor Kahl and 2<sup>nd</sup> by Supervisor Gemmill, vote 3/0.

Supervisor Gemmill informed that William Matthews, contractor for the new Municipal Complex, anticipated completion by the end of January. The extent of the gravel drive on the NPDES Plan and what has been completed will need to be reviewed.

## Employee and Part time support compensation was discussed

- **Motion** to increase the employee's compensation by \$.25 per hour and continue to pay the part time help \$25.00 per hour for year 2016 was made by Supervisor Wiley and 2<sup>nd</sup> by Supervisor Gemmill, vote 3/0.
- **Motion** to adjourn at 8:30 p.m. was made by Supervisor Gemmill and 2<sup>nd</sup> by Supervisor Kahl, vote 3/0.