

The Peach Bottom Township **Board of Supervisors** met for their organizational meeting on **January 5, 2015** at 7:00 p.m. in the Municipal Office Building. Members present S. David Stewart, Janet Wiley and David E. Gemmill.

The Secretary opened the meeting by asking for nominations for Chairman of the Board of Supervisors.

- **Motion** nominating S. David Stewart for Chairman of the Board of Supervisor was made by Janet Wiley and was 2nd by David Gemmill, vote 3/0.

The meeting was turned over to Chairman Stewart who asked for nominations for Vice Chairman of the Board of Supervisors.

- **Motion** nominating Janet Wiley for Vice Chairperson of the Board of Supervisors was made by David Gemmill and was 2nd by S. David Stewart, vote 3/0.

The Board of Supervisors discussed the reappointments for 2015.

- **Motion** to make the following appointments, but to investigate engineering firms and make that appointment at the February Supervisors Meeting was made by Supervisor Wiley and 2nd by Supervisor Gemmill, vote 3/0.

Position	2015 APPOINTEES
Secretary/Treasurer	Catherine Bilger
Manager	Catherine Bilger
Solicitor	CGA Law Firm - Craig Sharnetzka
Traffic Engineer	Traffic Planning & Design, Inc.
Zoning Officer	South Penn Code Consultants
Building Codes Official	South Penn Code Consultants
Sewage Enforcement Officer	South Penn Code Consultants
SEO Alternate	Susan Miller
Emergency Management Coordinator	David Thompson
EMC Alternate	Michael Kahl
York Adams Earned Income Tax Bureau	Janet Wiley
YAEITB Alternate	David Gemmill
Planning Commission Secretary/Treasurer	Catherine Bilger
Planning Commission	William (Bill) Tenney
Planning Commission Solicitor	CGA Law Firm - Craig Sharnetzka
Mason-Dixon Community Services Representative	Leona Smith (2 yr term)
Soil Conservation Representative	South Penn Code Consultants
Vacancy Board	Stanley Snodgrass
Zoning Hearing Board	Paul Knight (3 year term)
Zoning Hearing Board Alternate	David Heiner
Recreation Commission	Ruth Ann Robinson

Hazardous Materials	Catherine Bilger
Southern York County Emergency Medical Services Board of Directors	Janet Wiley
(SYCEMS) Alternate	Dave Gemmill

- **Motion** to raise the Public Works employees pay by \$0.50 an hour and the Managers pay by \$1.25 an hour was made by Supervisor Wiley and 2nd by Supervisor Stewart, vote 3/0.
- **Motion** to set the Board of Supervisors meetings for the 1st Wednesday of each month at 7:00 p.m. in the Municipal Office Building located at 6880 Delta Road, Suite 3 was made by Supervisor Wiley and 2nd by Supervisor Stewart, vote 3/0
- **Motion** to pay contracted public works help at the same rate from 2014 of \$25 with no benefits was made by Supervisor Stewart and 2nd by Supervisor Wiley, vote 3/0.
- **Motion** to retain the same hourly wage of \$25.00 with no benefits, for any Supervisor who is working in the capacity of an employee of Peach Bottom Township as recommended by the Township Auditors in 2014 and to have the auditors review the motion was made Supervisor Wiley and 2nd by Supervisor Stewart, vote 3/0.

The Manager will contact the Township insurance broker to determine how the Supervisors are covered in the capacity of an employee versus a Supervisor.

- **Motion** to adjourn at 8:20 p.m. was made by Supervisor Wiley and 2nd by Supervisor Gemmill, vote 3/0.

The Peach Bottom Township **Board of Supervisors** met on **January 7, 2015** at 7:00 p.m. in the Municipal Office Building. Members present Chairman S. David Stewart, Vice Chairperson Janet Wiley and David Gemmill.

- **Motion** to amend the minutes under the solicitor’s report, to read “Southern York County Emergency Medical Services” and to accept the minutes as amended was made by Supervisor Wiley and 2nd by Supervisor Stewart vote 3/0.

Public Comments

William Poole, 40 Chinquapin Trail, asked if Supervisor Gemmill worked as a Township employee in 2014 in which he was compensated at \$25.00 an hour. He was informed that Supervisor Gemmill had worked for the Township as an employee. Mr. Poole asked if the pay was approved by the Township Auditors. The May 7, 2014 Board of Supervisors minutes were read.

“**Motion** to accept the Township auditor’s recommendation as amended; authorizing payment of any Supervisor who is working in the capacity of an employee of Peach

Bottom Township at the hourly wage of \$25.00 with no benefits was made by J. Wiley and 2nd by D. Gemmill, vote 3/0. “

Mr. Poole informed that he has been told by Supervisors of Municipalities that he represents, that Mr. Gemmill told them to “keep your puppet on a string”. Supervisor Gemmill replied that he made that comment before he became a Township Supervisor.

Daniel Fritsch has owned 530 Murphy Road for 2 years and Armstrong Cable Company refuses to provide service to his property. He asked if the Township would write a letter on his behalf asking them to reconsider providing that service and if not, the reason why this is not possible. Mr. Fritsch was informed that he should contact the neighbors in the area and work together as a larger group to request cable for that area of the Township.

Reports

Solicitor

The 2015 Fee Resolution will be provided at the February Supervisors meeting

Senior Deputy Attorney General, Susan Buchnum, provided to the solicitor a Petitioner’s Praecipe to Voluntary Discontinue Action against Peach Bottom Township, which will be filed with the Prothonotary.

The solicitor is starting on the employee handbook and will provide a draft within the next several months.

The Storm Water Management Ordinance is still on the list and will need to be addressed.

He has reviewed the revised intergovernmental agreement with Southern York County Emergency Medical Services. He recommends the Township not get locked in a 5 year commitment. The agreement should permit a Municipality, with a certain number of days notice, to be able to get out of the agreement. The Township should not bind future boards and tax payers’ dollars. Stewartstown had an annual out clause with a 4 months’ notice. Previously suggested changes to the bylaws and intergovernmental agreement have been incorporated and we are down to a few issues. He is working toward a final agreement by the end of the first quarter.

Violation Update

- Gleason – 32 Knob Hill, Map 4 Parcel 142 – A site visit was completed, a report will be provided next month.
- Johnson – 936 Line Rd., Map AO Parcel 32A – The daughter has been paying on the fine, but the trailer has not been installed in order to hook up the new septic system.

Treasurer

- General Fund - \$779,949.16
- Liquid Fuels Fund- \$7,197.44
- Sewage Fund - \$20,087.44

- Impact Fee Fund - \$23,456.41
- Recreation Fund - \$46,092.08

- **Motion** authorizing the payment of bills was made by Supervisor Stewart and 2nd by Supervisor Wiley, vote 3/0.

Supervisor Gemmill informed that the Peach Bottom Township Recreation Center whole building generator was completed today. The Center can now be used as a Warming/Cooling Station in the event of a declared emergency.

Supervisor Gemmill also stated that we had a great year. With the changes made during the 2014 Reorganization Meeting, the Township saved \$50,000 with an additional savings of \$14,000 through the On-Lot Management Program. The saving helped offset the funds needed for the Southern York County Emergency Medical Services without raise taxes.

Bunker Hill Road revocation –

All property owners have been sent a notice concerning the road revocation. Currently no mail has been returned.

Cindy Siebel asked the Supervisors to define “gathering place” for the Recreation Center. The Center will be the location where people can gather to get information during an emergency situation. Supervisor Gemmill would like to get a committee together of volunteers to be available during an emergency. York County Department of Emergency Services will list shelter/gathering places.

A news letter can be placed in with the Real Estate Tax Bills to inform residents of the Emergency Gathering location.

Marlyn Flaharty questioned how people will be notified. Supervisor Stewart replied that this is a learning experience.

Chip Diamond noted that you can do route alerting with the Township truck or emergency vehicle. The Supervisors will discuss this issue with the Township Emergency Management Coordinator so any actions taken will be in alignment with the Township emergency plan.

Supervisor Gemmill stated that the Township needs to inform residents that they cannot park on the public road during a winter weather event.

Supervisor Wiley will be nominating Supervisor Stewart and Manager Bilger for the PSATS President's Leadership Award given each year to recognize a township supervisor and a secretary or manager who have initiated significant programs or projects that have benefited their township and whose service to the township exhibits the highest standards of dedication, creativity, and leadership.

The Supervisors convened to an Executive Session concerning employment litigation.

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